



BTC Southern Africa
Equipping Believers for
Ministry Globally

Pastoral • Missions • Youth

APPLICATION FORM

DISTANCE LEARNING



+27 11 886 0421



info@btc.co.za



www.btc.co.za

WELCOME

BEGINNING YOUR JOURNEY TO BEING EQUIPPED FOR MINISTRY

Dear Applicant,

This form is your first step in starting your journey with the Baptist Theological College of Southern Africa. Over the past 70 years, the College has equipped thousands of believers for Christian ministry, with those people now working for the expansion of God's Kingdom and the proclamation of the gospel all around the world. We are pleased that you are wanting to take this step and include yourself among those who can "Do your best to present yourself to God as one approved, a worker who does not need to be ashamed and who correctly handles the word of truth." (2 Timothy 2:15).

This application form will provide us with all of the essential information that we need in considering your suitability for studying at the College. In completing this form, please ensure that all the information you provide us is complete and correct, so that we can process it efficiently and provide you with feedback as soon as possible.

Once your form is complete, please return it together with the documents listed below to admissions@btc.co.za.

Should you have done previous theological studies at another institution, please also complete the Recognition of Prior Learning (RPL) form so that we can conduct the RPL assessment as a part of your admissions process.

If at any time you need further information, clarity or assistance regarding the application process, please feel free to send an email to info@btc.co.za or give our office a call on 011 886 0421.

We look forward to welcoming you to BTC.

Kind regards,
Rev. Michael du Toit
Registrar

P.S. I would love it if you would take a second to tell us how you heard about BTC:

Facebook

Church

Event

Internet

Word of Mouth

REQUIRED DOCUMENTS

1. Completed Application Form (including Signed Declaration Form)
2. Proof of Payment of the Application Fee
3. Completed Church Reference Report (this must be done by your pastor or church leader)
4. Completed Personal Reference Report (this must be done by a close friend or colleague)
5. Certified Copy of ID
6. Certified Copy of Matric Certificate
7. Certified Copy of Other Academic Qualifications
8. Copy of Church Membership Certificate (if requested)
9. Copy of a Valid Study Permit (required only for non-South African residents)

APPLICANT INFORMATION

The Baptist Theological College of Southern Africa
260 Oak Avenue, Randburg | PO Box 50710, Randburg, 2125
011 886 0421 | info@btc.co.za | www.btc.co.za

New Student

Returning Student

Application Date Day Month Year

PERSONAL INFORMATION

Title Mr Ms Mrs Gender Male Female

Surname

First Name(s)

ID / Passport Number

Date of Birth Day Month Year

Nationality

Home Language

Population Group Asian Black Coloured Indian White

Marital Status Single Married Widowed Divorced

Email Address

Cellphone No. Work No.

Occupation Employer

Residential Address

City Province

Postal Code Country

Postal Address

City Province

Postal Code Country

RELATIVE'S DETAILS (IN CASE OF EMERGENCY)

Surname

First Name(s)

Email Address Cellphone No.

Relationship

CHURCH INFORMATION

Church Name

Email Address Denomination

Pastor's Name Contact No.

Membership Status Member Adherent Other

STUDY PROGRAMME SELECTION

HIGHER CERTIFICATE IN MINISTRY (NQF 5) | SAQA CODE 36202

The Higher Certificate in Ministry has a strong emphasis on preparing students to be involved in lay ministry within a local church. A basic foundation of core biblical and doctrinal knowledge is also established.

Entrance Qualification:

Matriculation or equivalent.

Graduation Requirements:

In order to graduate with the Higher Certificate in Ministry, the student needs to successfully complete a minimum of 120 credits and all compulsory courses.

BACHELOR OF BIBLICAL STUDIES (NQF 7) | SAQA CODE 50350

The Bachelor of Biblical Studies is a three-year programme to equip students for ministry. This qualification offers a complete biblical and theological foundation, covering all books of the Bible and all key doctrines. Biblical languages are also taught at either an elementary or advanced level, depending on the student's ability and interests. Students also have a broad exposure to different ministry areas. Core courses also include church history and practical ministry exposures.

Entrance Qualification:

Matriculation or equivalent.

Graduation Requirements:

In order to graduate with the Bachelor of Biblical Studies, the student needs to successfully complete a minimum of 360 credits, all compulsory courses and at least one major of the practical theology ministry tracks (pastoral studies, youth studies, or missiology).

BACHELOR OF THEOLOGY (NQF 8) | SAQA CODE 50354

The Bachelor of Theology is a four-year training programme to equip students for ministry. This qualification offers a complete biblical and theological foundation, covering all books of the Bible and all key doctrines. Biblical languages are also taught at either an elementary or advanced level, depending on the student's ability and interests. Students also have a broad exposure to different ministry areas. Core courses also include church history and practical ministry exposures. The fourth-year of this qualification allows students to intentionally specialize in a focused ministry area and has a strong research emphasis.

Entrance Qualification:

Matriculation or equivalent.

Graduation Requirements:

In order to graduate with the Bachelor of Theology, the student needs to successfully complete a minimum of 480 credits, all compulsory courses and at least one major of the practical theology ministry tracks (pastoral studies, youth studies, or missiology).

LIBRARY MEMBERSHIP APPLICATION

The C.M. Doke Library provides a wide array of learning resources to the students and faculty of the Baptist Theological College of Southern Africa. We are committed to ensuring that students have access to a wide variety of information in various formats to utilize in their theological studies and preparation for ministry. Through their use of the library resources offered to them, we desire to see students grow in their ability to discover, locate, and make use of information that will be valuable components of their research both academically and personally.

Contact students are offered free Library membership. Distance students who live in Johannesburg or Pretoria may apply for membership which is activated when they pay the annual Library membership fee. Please only complete the form below if you are wishing to apply for Library membership.

Surname

First Name(s)

ID / Passport Number

Email Address

Cellphone No.

Residential Address

City

Province

Postal Code

Country

YOUR CHRISTIAN JOURNEY

A brief account of your background and conversion:

A brief account of your spiritual growth:

A brief account of your sense of calling to Christian ministry:

A brief account of your experience in Christian service and local church involvement:

Why do you want to study at BTC?

DECLARATION

CONFIRMATION OF STUDY PROGRAMME

I, (applicant's full name) (ID number)
hereby declare that I am fully aware that the programme I have enrolled for is the (full title of study programme) with SAQA qualification number
is registered with the Department of Higher Education and Training to be offered by the Baptist Theological College of Southern Africa (No. 2000/HE8/004) as indicated on the registration certificate.

FINANCE

By submitting your application, you agree to the following:

1. You are required to regularly consult the statement of account that is sent to the email address of the person responsible for the account. Should the person responsible for the account not be yourself, you acknowledge that you, the student, are ultimately responsible for the payment of the amounts owed to the College, should that person fail to fulfil their commitment.
2. That to the best of your knowledge, the financial information that has been provided to the College is true and that no information has been withheld with regards to the National Credit Act.
3. You acknowledge that you are fully aware of the terms and conditions of payment which are that:
 - a. The registration fee, technology fee, and cost of one course are payable upon registration;
 - b. A further 50% of the remaining amount owing for the semester is payable by 31 March (1st Semester) and 31 August (2nd Semester) respectively;
 - c. The remaining 50% of the amount owing for the semester is payable by 31 May (1st Semester) and 31 October (2nd Semester).
4. Failure to adhere to the above terms of payment may result in the termination of the student's studies, possibly even within the semester where a payment milestone has not been met.
5. You acknowledge that you are liable to settle all charges incurred while you are studying at BTC.
6. You understand that you will not be able to register for the next semester until your account from the preceding semester has been settled in full.
7. You grant BTC permission to disclose your academic results to the person responsible for the payment of the account as well as other sponsors who have supported you financially (if applicable).
8. Should you stop your studies due to an outstanding amount owing on your account, you agree to settle the outstanding amount as soon as possible, even if you do not intend on undertaking further studies. Should this debt become bad, you acknowledge that the College reserves the right to hand your account over to the Trans Union ITC Credit Bureau after which you may be blacklisted.
9. You acknowledge that you are aware of the cancellation terms which are as follows:
 - a. The registration, technology, and RPL fees are non-refundable;
 - b. Written cancellation before the starting date of the semester: 100% refund of course fees paid;
 - c. Written cancellation in the first two weeks of the semester: 90% refund of course fees paid;
 - d. Written cancellation in weeks 3-4 of the semester: 70% refund of course fees paid;
 - e. Written cancellation in week 5 of the semester onward: 0% refund of course fees paid.
10. Students renting student accommodation acknowledge that rent is payable according to the terms of the lease agreement. The deposit and first month's rent is payable before occupancy.

ACADEMIC AND PERSONAL INTEGRITY

By signing this declaration you acknowledge that you have read and accept the College's Code of Conduct as outlined in the Prospectus. Should you fail to comply with the Code of Conduct, you acknowledge the College may take appropriate disciplinary action

I declare that I have read and agree to the above declarations.

Signature of the Applicant

Date of Signing